



## **KANSAS WATER ENVIRONMENT ASSOCIATION COLLECTION SYSTEMS AWARD NOMINATION FORM**

The collection systems award is presented to a collection systems individual or municipality for an outstanding and significant contribution in the area of wastewater collection. The following nomination form is used to determine the eligibility for the annual wastewater collection systems award. Each year the Association intends to present an award recognizing the best collection systems in each category based upon several criteria.

The criteria are:

- a) Operation/maintenance, safety/training, improvements/innovative ideas, planning/design and service;
- b) Documentation and supporting information detailing the contribution; and
- c) Recommendation made by the KWEA Collection Systems Committee.

To be eligible, the following nomination form must be completed and returned to the KWEA Collection Systems Award Subcommittee for evaluation by **July 9, 2021**. Please contact Alex Darby at 785-233-8300 with any questions.

Submit completed nomination form, with supporting material, to:

**Alex Darby**  
**KWEA Collection Systems Award Subcommittee**  
**Professional Engineering Consultants, P.A.**  
**400 S. Kansas Ave., Suite 200**  
**Topeka, KS 66603**  
[alex.darby@pec1.com](mailto:alex.darby@pec1.com)



# KANSAS WATER ENVIRONMENT ASSOCIATION COLLECTION SYSTEMS AWARD NOMINATION FORM

**CATEGORY I - LESS THAN 50 MILES OF COLLECTION SYSTEM**  
**CATEGORY II - 50 TO 500 MILES OF COLLECTION SYSTEM**  
**CATEGORY III - GREATER THAN 500 MILES OF COLLECTION SYSTEM**

## **Section A: General Information**

1. Name of Organization \_\_\_\_\_
2. Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
3. Person completing this form \_\_\_\_\_ Phone \_\_\_\_\_
4. Title \_\_\_\_\_ Date \_\_\_\_\_
5. Alternate Contact \_\_\_\_\_ Phone \_\_\_\_\_

## **Section B: System Information**

1. Average Daily Flow in Millions of Gallons \_\_\_\_\_
2. Maximum Peak Daily Flow in Millions of Gallons \_\_\_\_\_
3. Total Miles of Sewer Maintained (estimated) \_\_\_\_\_
4. Date Original Collection System was Constructed \_\_\_\_\_
5. Date of Latest Collection System Improvements \_\_\_\_\_
6. Total Number of Manholes (estimated) \_\_\_\_\_
7. Total Number of Lift Stations \_\_\_\_\_
8. Number of Collection System Employees (including supervisor) \_\_\_\_\_
9. Total Number of Collection System Employees Who are Members of KWEA \_\_\_\_\_

## **Section C: Award Information**

1. Number of Personnel with ABC Collection Systems Certification \_\_\_\_\_
2. Average Number of Hours per Employee of Training and/or Seminars for Collection System Personnel \_\_\_\_\_
3. Number of Reported System Overflow Discharge(s) \_\_\_\_\_
4. Does Organization have a Comprehensive Plan for I&I, and Capacity Issues? \_\_\_\_\_
5. Does Organization have a Collection System Maintenance Program? \_\_\_\_\_
6. Collection System O&M Budget in Dollars \_\_\_\_\_
7. Number of Backups that were the Responsibility of the Municipality \_\_\_\_\_
8. Number of Man-Hours Lost Due to Injuries and/or Accidents \_\_\_\_\_

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9. Amount of System Inspected Annually: Length/Quantity
- a. Television \_\_\_\_\_
  - b. Lamp \_\_\_\_\_
  - c. Smoke (Testing) \_\_\_\_\_
  - d. Manhole Observation/Inspection \_\_\_\_\_
10. Flow Monitoring Conducted (Yes) \_\_\_\_\_ (No) \_\_\_\_\_
11. Corrective Maintenance Used: Length/Quantity
- a. Rodding/Cleaning \_\_\_\_\_
  - b. Installation of Trenchless Technology \_\_\_\_\_
  - c. Foaming/Root Control \_\_\_\_\_
  - d. Line Replacement/Sewer Relief \_\_\_\_\_
  - e. Manhole Adjustments/Rehabilitation \_\_\_\_\_
  - f. Line Repairs \_\_\_\_\_
  - g. Lines Flushed Annually \_\_\_\_\_
  - h. Other \_\_\_\_\_
12. Lift Stations
- a. Number of Times Checked per Week \_\_\_\_\_
  - b. Check the items that apply to your lift stations:
    - \_\_\_ Adequate spare parts inventory
    - \_\_\_ Emergency plans are in place; i.e. back up power supplies, etc.
    - \_\_\_ Routine maintenance program is implemented; i.e. exercising valves, grease bearings, record keeping, etc.
    - \_\_\_ Remote monitoring; i.e. SCADA, telemetry, etc.
13. Safety - Check the safety items that are available and/or apply to your collection system operation:
- \_\_\_ Full body harness
  - \_\_\_ Ventilation blower
  - \_\_\_ Hazardous gas detector
  - \_\_\_ Tripod or lifting device
  - \_\_\_ Self-contained breathing apparatus
  - \_\_\_ Communication equipment; i.e. radios, mobile phone
  - \_\_\_ Regular safety meetings
  - \_\_\_ Confined space entry program
  - \_\_\_ Other, please explain \_\_\_\_\_
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